
Quality Assurance / Quality Control
Dataset Assessment Form

General Dataset Information

Dataset/File Name: _____

Source/Author: _____

Relative Geographic Extent _____ Date of Creation: _____

Collection/Creation Method: _____ Date of Download: _____

Contact Information: _____

Review Information

Spatial Data Type: _____ File Format: _____

Current Spatial Reference: _____

If *incorrect* or *missing*, what should the Spatial Reference be?: _____

Visual inspection results/ major problems/ red flags _____

Raster-Specific

Resolution of the dataset (cell size and linear unit): _____

Notes/Comments

Reviewer Information

Name: _____ Date reviewed: _____

Email: _____

Instructions

This is a form to document the results of an assessment of a spatial dataset.

General Dataset Information

Dataset Name: Name of the dataset. Typically, this will be the original name of the dataset as described by the data provider.

Primary File Name: The name of the main file for the data.

Source/Author: Where to obtain the data (typically a URL).

Relative Geographic Extent : What region does the data belong to (country, state, county, city, watershed, etc.)

Date of Creation: Date of original creation of the data (collection date if possible).

Date of Download: Date you acquired this dataset.

Collection/Creation Method: GSP, Digitizing a photo, interpolated from a previous dataset, etc.

Contact Information: Who to contact on issues with the data.

Review Information

Spatial Data Type: point, polyline, polygon, raster, TIN, etc.

File Format: shapefile, tiff, IMG, ASCII Grid, Las, etc.

Spatial Reference: Check “Properties” for: Undefined, WGS84 Geographic, UTM Zone 10 North.

If *incorrect* or *missing*, what should the Spatial Reference be?: From the metadata or by testing the reference against an authoritative dataset.

Visual inspection results: Does the data appear to have any major problems.

Raster-Specific

Resolution of the dataset: size of each pixel (cell) and what unit is it in.

Reviewer Information

Name: Your name.

Date reviewed: The date the data was reviewed.

Email: Your email address.